

## **San Marcos Middle School Title I Parent Involvement Policy**

With approval from the local governing board, *San Marcos Middle School* has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and updated periodically to meet the changing needs of parents and the school. (*EC* Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]). The Title I parental involvement policy of San Marcos Middle School is developed with input from our Title I parents during School Site Council and English Language Advisory Committee meetings. This policy is distributed to all parents of San Marcos Middle School students during registration prior to the first day of school. An electronic version of this policy is also available on the San Marcos Middle School website.

### **Involvement of Parents in Title 1 Programs**

San Marcos Middle School shall involve parents through the following established practices:

- During the annual Back to School Night meeting, held at the beginning of the school year, parents shall be informed about the requirements of Title 1, and about their rights to be involved in the Title I program.
- To meet the needs of our parents, San Marcos Middle School shall provide a flexible number of meetings to include both evening and morning sessions. The school shall seek feedback from parents on the most optimal time to conduct school meetings involving parents.
- The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of San Marcos Middle School's Title I programs and parental involvement policy during open sessions of the School Site Council and English Language Advisory Committee.
- All Parents shall be provided timely information about San Marcos Middle School's programs prior to the beginning of school at student registration, as well as at the annual Back to School Night meeting. Email and telephone messages shall also be sent to parents regarding programs offered at San Marcos Middle School on an ongoing basis throughout the school year.
- Information regarding curriculum, assessments used to measure progress, and student proficiency levels shall be provided to parents during Back to School Night. There are also incoming 6<sup>th</sup> grade orientation meetings in the Spring.
- Monthly School Site Council and English Language Advisory meetings are held to provide parents the opportunities to participate in decision-making related to their child's education. These meetings are open to all parents and communicated forty-eight hours in advance.
- The Single Plan for Student Achievement and Title 1 Parental Involvement Policy for San Marcos Middle School are reviewed annually by both the School Site Council and the English Learner Advisory Committee.

## School-Parent Compact

San Marcos Middle school distributes a school-parent compact prior to the start of the school year during student registration. This compact delineates how parents, students, and the entire school staff share the responsibility for academic achievement. It also describes the ways the school and families can partner together to achieve high academic standards. This plan is reviewed annually by the SMMS School Site Council and English Language Advisory Committee, and feedback is sought from members for improvement. The San Marcos Middle School compact address the following legal requirements, as well as other items suggested by parents:

- San Marcos Middle School's responsibility to provide high-quality curriculum and instruction.
- The responsibilities of parents in supporting their children in their learning.
- The importance of ongoing communication between San Marcos Middle School staff and parents. Communication such as Back to School Night, regular reports on student progress, access in communicating to staff, and opportunities to participate, volunteer, and observe their child's classroom activities.

## Building Capacity for Involvement

San Marcos Middle School supports a partnership among parents, staff, and the community to improve student academic achievement. Our staff will take the following actions to engage parents of Title I students in meaningful interactions with the school:

- San Marcos Middle School shall provide assistance to students in understanding state academic content standards and assessments through a series of meetings such as Literacy Night, Parent Teacher Organization, Back to School Night, Coffee with the Counselors, School Site Council, English Language Advisory Committee and additional family workshops connected to our needs assessment data.
- San Marcos Middle School staff shall provide parents with materials and training on how to help them work with their children to improve their academic achievement.
- San Marcos Middle School shall emphasize to staff during meetings the importance and value of parental contribution to our school, and the status of parents as equal partners in their children's education.
- San Marcos Middle provides resources for parents such as working with community counseling services, our school counselors, in partnership with SMUSD's Wellness Teams, and our social worker personnel.
- Primary language support and translation shall be provided to parents at San Marcos Middle School meetings.
- San Marcos Middle School solicits parental feedback on parent involvement activities and trainings, in the form of a survey at the beginning of the school year and during PTO and ELAC meetings.

# San Marcos Middle School

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## Accessibility

All parents at San Marcos Middle School, including parents with limited English proficiency, parents with disabilities, and parents of immigrant students, have opportunities to be meaningfully involved in our school's programs. Multilingual access to information helps increase school communication with all families.